

**Lagos State University, Ojo**

**Invitation for Pre-Qualification for Technical Bids Exercise for Years 2011 -2014 (Merged)  
Tetfund Normal Intervention**

**(a) PREAMBLE**

This is to invite interested and reputable contractors to indicate interest in the pre-qualification and Technical bids exercise for the under-listed projects under the years 2011-2014 Tertiary Education Trust Fund (TETFUND) Normal intervention.

**(b) SCOPE OF WORK**

(1) Construction of 2-Story Centre of Organic Agriculture Green Economy Building at Epe Campus, comprising: Provost's Offices, Lecturer's Offices, Administration Staff Offices, Lecture Halls< Seminar Rooms, Gallery, Conference Centre, Security Rooms, Toilets, including External Works.

(2) Furnishing and Equipping of 2-Storey Centre of Organic Agriculture Green Economy Building at Epe Campus, comprising; 10Nr. Multimedia Projector Boards Hanger Kits complete with Carrier Bags, 40Nr. Core i5 HP 3-in-1 Desktop 2GB RAM with all Accessories, 460Nr. Single seater Rooms, and various Assorted Furniture.

**(a) ELIGIBILITY REQUIREMENTS FOR BIDDING**

Prospective Bidders should provide the under-listed documents which are considered as key requirements along with their Technical submissions:

- (1) Photocopies of Certificate of Incorporation with Corporate Affairs Commission (CAC).
- (2) Company Audited Accounts for the past three years (2013, 2014 & 2015).
- (3) Current Tax Clearance Certificate for the last 3 years (2012 – 2014)
- (4) Company profile with details of key staff and equipment's.
- (5) Evidence of Financial capacity from a reputable Bank.
- (6) Evidence of previous similar assignments with relevant evidence of successful completion.
- (7) Evidence of Current Pension Compliance Certificate
- (8) Evidence of Compliance Certificate with the provision of the amended ITF Act No 19 of 2011.
- (9) Evidence of inclusion in Interim Registration Report (IRR).

**(b) SUBMISSION OF BID DOCUMENTS**

**All prospective bidders must comply with the following conditions:**

- (1) Bid documents containing full specifications, etc are to be obtained from the Office of the Vice Chancellor, Lagos State University, Ojo, on the payment of a non-refundable fee of N20,000.00 (Twenty Thousand Naira) in Bank Draft in favour of Lagos State University, Ojo
- (2) Two bound copies each of Technical and Financial Bids marked as Original or Copy are to be separately sealed in different envelopes indicating the Project Name and both (Financial and Technical Bids) are to be placed in a well addressed and labeled single outer envelope for submission. (Any bid in loose sheets will be rejected).
- (3) All copies of bids must be sequentially numbered and duly signed.
- (4) All documents not submitted by the close of submission will not be received after close of submissions. No excuse for late submission will be entertained.
- (5) All submissions should be made between 9am – 3pm, Mondays -Fridays at the Office of the Vice Chancellor, Lagos State University, Ojo.
- (6) All enquires on technical issues must be addressed to the above address.

**(e) CLOSE AND OPENING OF BIDS**

All submission of Technical bids will be closed **by 11:30am on Tuesday 5th July, 2016**. Opening of Technical bids will be conducted at **12 noon on Tuesday, 5th, July, 2016** in the Conference Room of Lagos State University, Ojo. Financial bids will be given to successful bidders after this exercise.

**Signed:**

**AKINWUNMI LEWIS**

**Registrar**